

Minutes of All Saints' Vestry Meeting  
September 21, 2021  
All Saints' Chapel Building

In attendance: Father Mark Collins, Eileen Murphy, Sara Combs,  
Edgardo Adoptante, Mike Geiger (Treasurer), Sue Morgan, Susan Moscatello, Kathy Polo,  
Nancy Treacy, Ted Wagner

Unable to Attend: Stephen Chan

The meeting began with a prayer and remembrances of late vestry members Elaine Cunningham and Paul Louis.

Minutes of previous meeting reviewed, motion to approve, seconded, and approved with one abstention.

### **Finance Report from Treasurer Mike Geiger**

- Pledges are at 69% realization
- \$3000 expenditure due to A/C repair
- 2<sup>nd</sup> PPP forgiveness is in process
- Parish hall is rented every day but Friday, with additional weekly income of approximately \$550.

### **Worship**

- 60+ in attendance for Kick Off Sunday on September 12
- 30+ in attendance on September 19
- In accordance with COVID safety precautions, coffee hour can be held outside with individually wrapped food and single-serving beverages.
- Next dates for Coffee Hour will be October 3, Pet Blessing, October 24, Bishop's Visit And November 7, All Saints' Sunday.
- Choir has not yet been approved to resume rehearsals or singing in services. One vocalist continues to provide sung portions of worship with Gary Grimes on organ and piano.

### **PreSchool**

- Father Mark is meeting with the National Association of Episcopal Schools.
- We qualify to join at Exploratory Level
- They consult on business plans, academic models and relationship with the parish
- Parades-Grube Architecture of Glen Rock is consulting on renovation of preschool space.

### **Building and Grounds**

- Repairs to church A/C @\$3000 (mentioned in finance report)
- Repairs needed to appliances in rectory
- Looking for snow removal contractors

- Request was made by Nancy Treacy and Donna Laporta, Fellowship members, for a commercial deep clean service of the parish hall kitchen and hall, including interior cabinets, windows and floors, ideally twice annually.

### **Technical Capabilities**

- 3 bids received for A/V cameras, sound and network upgrade
- Site visits to see churches with similar systems by Stephen Chan, Kathy Polo and Jason Gresch.
- Suggestion to approach GRHS A/V club to have extra people in rotation, as well as appeal to parish members who might have interest and capability to support Stephen, Kathy and Jason.

### **Concert Committee**

- Donna Laporta is now a full member of the committee
- The London Trio will be performing Sunday afternoon, November 7
- Publicity will include a poster designed by Vivian Chan
- Discussion of a piece commissioned for Elaine Cunningham by a Trio member

### **Vestry**

- Father Mark provided bar chart of current vestry roster and calendar of term expirations.
- We will have 7 positions to fill at the end of 2021 if current number of vestry members remains.
- Vestry “Job Description” brochure to be created to offer prospective members.
- Due to Diocesan Clergy Conference during the week of October 19, the next vestry meeting will be held on Tuesday, October 26.

Discussion of memorials for Elaine and Paul, one for the organ (Elaine) and one for the pandemic (Paul). To be continued.

Advent Wreath making to be proposed, Julie Weber coordinating.

### **Upcoming Dates:**

- October 3: Pet blessing at the 10am service and at 11 on the forecourt.
- October 24: Bishop Carlye Hughes visit, one service only at 9:30
- November 7: All Saints’ Sunday
- November 28: First Sunday of Advent
- December 18: Cleaning and Greening of Church [latest communications say December 11]
- December 19: Pageant of the Nativity
- December 24: Christmas Eve, one service, 4:30 pm
- December 25: Christmas Day, 10am in the Chapel
- December 26: Christmas I (8 and 10am)

**Glimpses of Grace**  
**Closing Prayer**

Respectfully Submitted,  
Nancy Treacy, Clerk of the Vestry